



ELIZABETHTOWN COLLEGE STUDENT SENATE
Meeting Agenda –30 September 2010

Hoover 212
 ECSS.01011.P.006.A

- I. Call to Order- *Natividad* (3:46PM)
- II. Opening- *Ashe & Landis*
- III. Roll Call- *Perko*
- IV. Introduction of Dr. Koz's Research Students
- V. Approval of Minutes (ECSS.01011.SS.004 & ECSS.01011.SS.005)- *Perko*
Minutes Approved as Corrected
- VI. Administrative Reports
 - a. Student Life- *Dean Calenda*
 -**Natividad**- Dean Calenda is still out due to family reasons. She will present her report on the Ober project two weeks from now.
 - b. Campus Security- *Assistant Director Dale Boyer*
 -**Boyer**- Sent two students to the hospital last weekend due to alcohol. EC Alert went out today with a tornado watch. From the responses regarding last week's trial run it went well. Working on the skunk problem, it is in facilities' hands now. **Post**- Should a tornado actually occur, what would happen with EC Alert? **Boyer**- It would probably come through as a cell phone call. **Taylor**- Can you require a student to go to the hospital without an ambulance. **Boyer**- We can't force a student to go without an ambulance, but several of our officers are EMT trained. They make a judgment call. We can't force you to go to the hospital though.
 - c. Office of Student Wellness and Campus Health- *Director Sandy Spayd*
Natividad- Sandy could not be here today, but she sent me a report. Thanks for coming to the blood drive. 100 units were collected. The next free Gardasil clinic is on December 2nd.
 - d. Center for Student Success-*Slater & Benowitz*
Slater- Benowitz- On Tuesday October 5th, Capital Region will be available to students from 10:00AM-3:00PM. They are located 10 minutes from campus. Link is on the school website. October 18th are Mock Interviews, sign ups October. 4th-11th. Area employers will be doing the interviews. On October 25th there will be a Peace Corps representative on campus. More information forthcoming. **Benowitz**- There is a new program that will occur a week prior to orientation. There will be a variety of sessions from all disciplines. Field trips will be involved. Focus on research and writing skills. It will introduce the rigors of the academic curriculum. Looking for students who will help the first years, like peer mentors, but in a more academic sense. We are looking for a variety of students. **Peters**- Is the trip this Saturday part of the program? **Benowitz**- Trip on Saturday through Philadelphia is part pilot program of Momentum and will be incorporated into the week long session this coming summer. **DiGrazia**- Do you perceive this program as being mandated by all first

year students? **Benowitz-** It will be invitation only of about 50 students. It is academic based. Introduce to certain disciplines that they would not ordinarily be able to take. Nothing will be duplicated with the orientation program. **Engle-** Why only 50 students? **Benowitz-** We are currently being funded for two years. **Engle-** How do you choose? **Benowitz-** Criteria is varied. The students should show an interest in the arts, financial background will also be assessed. Diversity is looked for, the students should be representative of the student body. **Gockley-** Should each of the students give feedback as to what they learned? **Benowitz-** We hope that the student leaders will form more of a close relationship with their mentees. It is a kind of leadership program. We want the program to be promoted. **Peters-** The 50 students will still be in regular peer groups? **Benowitz-** Yes. We are hiring a part time person to work at the campus 20 hrs. a week, who will be there with the momentum program, as an extra support system during the week as well as the rest of the year.

VII. Executive Cabinet Reports

a. President- *Natividad*

-**Natividad-** I did not meet with Dean Calenda this week. Met with Caroline Lavani, talked about off campus issues and Cedar Street Watch. She will find out the date of the next meeting, it may be over Fall Break, but hopefully someone will be able to attend from the student body. If anyone has any ideas as to how to limit issues off campus please talk to me after meeting or send an e-mail, we want to improve community relations. Sent another e-mail about the leadership conference application. They are due by Friday @ 5:00pm either by mailbox or e-mail. **Merroth-** Light behind Alpha may be backwards.

Natividad- I will take it to facilities, but in the future please send any issues with lighting to workorder@etown.edu. **Engle-** Vending staying the same?

Natividad- Yes. **LaChance-** Are the cards a widespread issue? **Natividad-** I'm not sure. **LaChance-** I will look into it and report back. **Peters-** I think that happens if someone uses cash. It takes about a half hour to reboot. **Landis-** Just keep trying to feed the machine the card, it usually works after a while.

b. Vice President- *Hitchens*

-**Hitchens-** Homecoming- There were issues with Student Group Registration. There was confusion about the dates for Homecoming and the due date for the registration of tables. The deadline is now today. It was reiterated that groups need to attend. So far we have 13 outside vendors and 46 student group tables. This is the set number as of today. **Ashe** and **Landis-** you need to get the sleeping bag and mattress out of the office. I will get all of the new Senators folders. Club Council Meetings- October 19th 5-7pm in Hoover 212. November 16 6-8pm December 7th 5-7PM. **Post-** How are those dates communicated to clubs? **Taylor-** Minutes should be posted online from club council. **Hitchens-** The meeting time for the first club council meeting of the semester was very

c. Secretary- *Perko*

-**Perko-** There are still more slots for openings, please sign up if you are interested.

d. Treasurer- *Care*

-**Care-**No formal report. Questions?

e. Judicial Chairperson- *Lynch*

-**Lynch-** We are working on club constitutions. Eligibility checks will go out soon and will be due back after Fall Break.

f. Elections Chairperson- *Simpson*

- Simpson**- The first year election results are in. The new senator is Aggie S.
- g. Publicity and Marketing Chairperson- **McCrary-McClain**
- McCrary-McClain**- Senate polos and t-shirts order forms are here. If you said that you would charge the order, we just need your signature on the charge sheet. On this Friday I will meet with Elizabeth Brungard of the Marketing Department about the Senate logo. Website has been updated. Pictures and Passport Program information are being updated. 9 student groups have signed up so far for the Halloween event. Press release has gone out. Spirit Week: Tuesday 12th, Snooze Day. Wednesday: Woodstock- Tunes at Noon and tie dye. Thursday: Jersey Day. Friday-Blue and Gray Day. Use a local radio station to publicize. 96.7 radio station. **Clemens**- Are we dressing up like we are sports or from New Jersey? **McCrary-McClain**- That interpretation is up to you. **Engle**- For the Halloween event does Senate as a whole have a table or can we separate by classes? **McCrary-McClain**- Individual classes. **DiGrazia**- When is the deadline? **McCrary-McClain**- ASAP. **Post**- Could we do some kind of publicity campaign about the passport program? **Donte**- Meeting with a community liaison. We need more people for the concerns table in October. November 17th. Sign up if you are interested at the end of the meeting.

VIII. New Business

a. Senate Committee Reports

i. Finance- **Care**

Care- Traditionally Senate has funded student groups. We haven't had specifies guidelines. No set structure. The guidelines that are being presented today is for a one year trial period. 3 people from Senate and 3 people from OSA would make up the group. It streamlines the process of student group registration. **DiGrazia**- 3 student Senators? Does the finance committee have 3 or 4 members? **Care**- We actually have 6. We would have 2 from finance committee and 1 from judicial committee. **Clemens**- Are those set members for the entire year? **Care**- Once we set the people up, they will be there for the whole year. Meetings are closed, treasurer will not vote. Meet once a week. Once the allocation is decided on, then the treasurer will notify the group. The student group can appeal the decision up until 1 week past the decision was made. **DiGrazia**- Is this removing Senate from having to vote on every allocation? **Care**- Yes. **Clemens**- How are the audits done? **Care**- We will get into that later. In essence, requests for funding will look more like an additional request form from last year. Receipts must be turned in a week after they are spent. **Carroll**- How do we know that the group isn't holding the money in the account? **Mellot**- How do we know they spent the money towards what they said they would? **Care**- We allocate towards a specific event. They have to have receipts in after they spend the money, so we would be able to check it. **DiGrazia**- Doing allocations now, do you have 2 weeks after the event or the allocations? **Care**- Yes, that is correct. **Post**- First come first serve basis. Theoretically you could have most of it gone by the beginning of the year, can't people get shortchanged? **Care**- That will be taken into account. **Taylor**- This is a wording issue. Can you add "event" next to "not spent". **Care**- Sure. Forms available on the Senate website. Will be very detailed. 3 Categories, operating, programming, internal costs, etc. **Post**- Items that are not on here would be discussed within the

committee. **Care-** Yes. **DiGrazia-** Copy services, etc. don't go towards event. Maybe the 2 weeks rule wouldn't be as applicable. **Care-** Well the groups will be divided into established and new with their own set of guidelines. **Post-** Add wording that the committee will keep in mind what and when your event is. From a club perspective, I would want the money immediately and then not plan it out as well. Division of applications for specific events. Will be found on website. Groups may send a representative to the meeting while the allocations are being discussed. **Carroll-** Is Senate as a whole going to vote on the guidelines? **Hitchens-** Will the budget meetings with the allocations be closed? **Care-** Not to the groups being discussed. **DiGrazia-** Will Senate be notified after the fact? **Care-** No specific level of fundraising, but they must show they are trying. **Post-** 10 members? **Care-** 10 signatures that support the group. They need to show membership. **Post-** What is there available for student groups that are very small? **White-** I think that is more with new members, the rule wouldn't be as applicable because they are just starting out. **Lynch-** How does Senate define actively participating? **Care-** Based on their club constitutions. **Natividad-** Add something to our document. **Lynch-** How will this affect the agency? **Care-** It won't. Senate account 1- goes to agency account just for Senate. % of this goes to awards, etc. All remaining funds go to Student groups. Money no used, goes back to the agency account for next year to be divided again. **Kunkle-** Why was the number 10 chosen? **Care-** Discussion between myself and OSA. It can be changed for next year. The committee can take a lesser number of participants into account while discussing budget allocations. **Post-** Can you put that in there? **Care-** I will instruct the committee to take everything into account. **Natividad-** Why can't we put it in there? **Care-** We want to see if the number w10 works. **Howson-** What happens if the money wasn't spent wisely? **Care-** Most clubs won't spend the entirety of the account. But if they do this more than twice, they cannot apply for funding for the semester. **Clemens-** Thank you. I think it would be good to have wording about having a report being made to a senate report. Is this going to be legislation? **Care-** This would endorse a one year trial period. At the end there will be report and a recommendation for following years. **Post-** Is there any plan to communicate this to the student groups? **Care-** They will get the amount of this that will pertain to them in order for them to make an informed request. If this is approved, this will go out to all groups by this weekend. **Carroll-** What happens if we don't endorse this? **Care-** we will go back to the old way of doing budget allocations. *Debate.* **Natividad-** Speakers list. **Hagerty-** The committee would be allocating the money, and then handling the appeal. It seems like a lot of power. **Lynch-** Everyone is finance committee will not be on the committee. There are members from both committees on the big committee. There is a system of checks and balances in place. **Clemens-** Pending word choice, I would back this proposal. **Post-** I think that this is a lot more efficient. Agree with Tom's comment. **Behounek-** I back this legislation. It puts more work on the finance committee and increases efficiency. **Natividad-** Don't ask questions in debate. Just a reminder.

Care- A is yes, B is no, C is abstain. With a vote of 35,6,4 Senate will endorse the plan.

ii. Service- **Landis**

Into the Streets in October 23rd. We mulch the Fun Fort playground. From 9:00am-12:00PM. If you are unable to attend the event please e-mail **Perko** and **Lynch**. If you are doing other service please let me know, but it is still mandated. Sign up on the sheet going around. There is a rally on the night before, and breakfast the morning of. **Merroth-** If you are coordinator for a different event, is that still excused? **Landis-** That would have to go through Judicial committee. **Peters-** This is only for Senate? **Landis-** Yes

iii. Traditions- **Rosser**

-Wednesday November 17th. The Christmas Tree Lighting Ceremony. We will be brainstorming new traditions.

IX. Student Comments

-Post- Mellott and I are both on academic council. Changing the way the college scholars program works. The required GPA is still 3.75. However they are talking about making it only available to sophomore students. Retention rate declines after sophomore year. There aren't many opportunities for sophomore students to be recognized. Talk to Exec. Cab. if you have questions or concerns they are going to the meeting next week or speak with us after the meeting.

X. Announcements

-Perko- Legislation committee needs to meet after this, Comedian tonight in the Kav at 10:00PM.

-Care- Pay for attire after meeting.

-Simpson- Homecoming votes are due tonight!

-Behounek- Donations for the bus to the Messiah game are encouraged, ask anyone from the class of 2011 if you have questions.

-Mellott- Vote for Galanek for Homecoming King.

-Landis- Make sure you sign up for Into the Streets!!

-Natividad- In meeting that I had with Caroline Lavani, we discussed how our service projects will definitely help with community relations so do your best to attend Into the Streets.

-Landis- Please take the extra chocolate!

XI. Adjournment

(4:58PM)

Summary of Motions and Votes

Simpson- Vote to Endorse the Budget Allocation Guidelines –*Passes with a vote of 35-6-4.*