



**ELIZABETHTOWN COLLEGE STUDENT SENATE**  
**Meeting Agenda – 2 September 2010**

Hoover 212  
 ECSS.01011.P.002.A

---

- I. Call to Order- *Natividad*
  
- II. Writer’s House- *Waters*
  - Waters**-The Writer’s House would like to have the support of Senate to provide extracurricular interactive presentations to students.
    - Please check out the website for the Writer’s House for continually updated information.
    - It is located between Cedar and Cherry Street in E-town.
    - The venue needs student support to succeed, please spread the word about events and encourage friends to the diverse programs the Writer’s House will offer.
    - The first event is on September 7<sup>th</sup> and includes a mathematician, musician and artist. The program will talk about the interplay between these three fields.
    - Designed to support creative curiosity among the student community.
    - 18 events for the fall, 13 for the public and 13 for the spring
    - An event every week and a half
  - DiGrazia**- What is the capacity of the house?
  - Waters**-Between 45 and 60, when we shift furniture around. We want the venue to have a different environment from places on campus
  - DiGrazia**- Is it open other than events?
  - Waters**- As of now it is, hopefully we will be able to have outside hours soon. Please ask if you would like to see a tour of the house before this is established. It is in a plan to have it open more in the coming 3 years.
  - Simpson**- Will the schedule be posted?
  - Waters**- Yes, it will be on the website very soon.
  
- III. Roll Call- *Perko*
  
- IV. Approval of Minutes (ECSS.01011.SS.001)- *Perko*
  - Approved as corrected
  
- V. **Special Order of the Day:** Oath of Office Administered to New Senator- *Natividad*
  
- VI. Administrative Reports
  - a. Student Life- *Dean Calenda*
    - Welcome back, it’s good to see everyone
    - The college was very pleased to see that 87% of first year students returned
    - We have very full residence halls, the increase in first years as well as the number of returning students caused this
    - Monae Kelsey, is in charge
    - Susan Asberry- assistant director of residence life

- Benowitz- assistant director in the center for student success, working with transfer students, a new summer program
  - Lynn Davies- Director of Learning services
  - The renovations in Founders lobby is complete, except for a few pieces of furniture. How does it look?
  - Majority of Senators**-Very good!
  - Planning for the renovation of Ober. We're just costing out the project now, the plans are nearly finished. Final decision, board of trustees meeting in October
  - Intramurals have been moved to OSA, Mike Faith and Toni are now working closely
  - New Student handbook has been updated online. Some minor changes to the handbook have been made, grammatical.
  - Now and inventory must be taken if your room is searched. The student will have the opportunity to sign the inventory taken by the officer
  - Change to use of grills on campus. No one is allowed to have flammable liquid in their residences, so Res Life will be providing the materials. It just takes an e-mail
  - The handbook is subject to change, and all changes will be announced to the student body
  - Additional lighting by the new health center, from Joe Metro
  - Wednesday from 6-7pm Dean Calenda will have an office hour.
  - Plan to initiate a Dean's Council.
  - Meet Wednesday @ 5:00pm.
  - Ask student senate for a rep.
  - Looking for a member for the CARE committee.
    - Advisory group that considers issues regarding alcohol and other associated issues. It will be extended to include drug issues.
    - 2 meetings a semester at the most.
  - LaChance**- Could you elaborate about the Dean's Council?
  - Calenda**- Comprised of various groups on campus. Improve communication to the Dean's office. Groups have stated in the past, that communication among groups needs to be improved. Functions as an advisory group.
  - Please utilize my office hours
- b. Campus Security- *Assistant Director Dale Boyer*
- Boyer**- crossing at the church parking lot. The Boro will not do this. If they put a designated crosswalk not at a corner, then they need to adjust signs.
  - The duck crossing will be addressed at some point through facilities
  - Now, the reason for a fire alarms will be posted online at the website to alleviate some of the concern that has been brought up in previous years
  - Updated at least once a week
  - Ashe**- A light is out by the Quads
  - Boyer**- Please send facilities
  - Hitchens**- Thank you for your fast response at the apartments during the 4:30 alarm
  - Boyer**- You're welcome
  - Hitchens**- Is the skunk situation under control?
  - Boyer**-
  - Wideman**- How is the parking by schlosser for the SDLC's?
  - Boyer**- We work with the Boro to zone certain areas. We needed to provide 4 spots for Maple House. I have requested a painter to outline 4 spots for Maple

House. The residents will have a hang tag (2 per side). They are entitled to 4 zone 2 stickers as well.

-**McCreary-McClain**- When do you start ticketing?

-**Boyer**- I began ticketing today

-**Simpson**- Thank you for all of your help with the first year walk!

-**Boyer**- You're welcome. In all my years working with the first year walk, this year was very good with only a few minor instances.

-**Post**- Will you announce that you began ticketing today?

-**Boyer**- Technically, we ticket year round

-**Post**- My concern was for first year students

-**Boyer**- I took the time to explain to them the procedures when they registered their cars. We take individual cases as they come.

c. Office of Student Wellness and Campus Health- *Director Sandy Spayd*

-Welcome back!

-Regular hours for the well for this week.

-Friday 11-1 and 3-7

-Saturday 12-3

-Biomesure machine and have your blood pressure checked

-**LaChance**- Can the schedule be posted online?

-**Spayd**- Yes, as soon as the workers schedules are finalized we will post that

-**Hitchens**- The pamphlets are very nice!

-**Spayd**- Thank you, we worked very hard to streamline information

-**Clemens**- Some of the PM's are planning a scavenger hunt and they will stop by the well

-**Spayd**- We actually had a few IEE professors bring their first years by to check out the resources.

d. Center for Student Success- *Director Stephanie Rankin*

-Academic advising

-Career advising

-Disability services

-I encourage everyone to utilize our center, we will have a representative at every senate mtg. on a rotating basis

-“Momentum Program” – We are currently looking to fill this position

-Part time 10 month counselor

-E-Four- work is currently being done to get a summer program up and running by the end of the academic year.

-**Ashe**- Can I ask Res. Life a question? When do seniors need to move out this year?

-**Natividad**- I'll pass that on to Residence Life.

VII. Executive Cabinet Reports

a. President- *Natividad*

-Dr. Koz's proposal: I hope everyone read it. She has a sociology class that would like to use Senate as the subject of a research project. They would observe a few meetings and then ask questions

-**Ashe**- I read through it, but what is the purpose?

-**Natividad**- The class would utilize their resources and skills to take the temperature of Senate in the community

-**DiGrazia**- How will this be reported?

-**Natividad**- There is a rough timeline included. We will get an update in December, and then a final report in May.

- Had a phone interview with a local E-town paper and there is something published about the first year walk.
- We would like to have meetings that are efficient, please don't use your phones or pass notes. If anyone sends something electronically, please read them
- Train station update: The work is ongoing. There are alternate pathways that have been marked at the station, as workers continue to give the train station a 'face-lift'.
- The T-Shirts from first year move in have been ordered will be here in a week and a half
- Please remember to stand when speaking, and address each other respectfully.
- If you have a question that is personal that you would like to address to a staff member, make sure it applies to a group of students and is not strictly based on an individual need.

b. Vice President- *Hitchens*

- Welcome back!
- Homecoming- October 15<sup>th</sup>-18<sup>th</sup>
- Fair / Midway- student groups and outside vendors come in and sell things. IT is on October 16<sup>th</sup> from 12-4pm this year.
- The contracts will be available online next week
- The annual campout to get a float for Homecoming is on September 12<sup>th</sup>, (Sunday into Monday). You must have at least one representative from your class or club at all times. This is hosted in conjunction with the Alumni House.
- We will have a movie, please bring games and tents. We will have food for you.
- We will have an E-town trivia game, and the winner will get the Cup
- The theme is "One Hit Wonders"
- Clubs need a packet for floats. Please tell them to e-mail me if they have questions.
- DiGrazia**- Could we make the packet available online?
- Hitchens**- Yes
- Ashe**- Can we arrive anytime on the 12<sup>th</sup>?
- Hitchens**- The way the campout works is that the first people in line get the first pick for the float. It really depends on the group. We will be providing food and activities beginning at around 4 pm. If you have questions please feel free to e-mail me.
- Lynch**- Do you need to be an active member of the club to sit in their spot?
- Hitchens**- Exec. Cab. Can represent their class at the campout
- Retreat is September 10<sup>th</sup> into Saturday September 11<sup>th</sup>. We will be leaving from Ober loop at 3:15pm.
- Ashe**- How long will it run on Saturday?
- Hitchens**- I will get to that point later.
- Hitchens**- We will have Dean Calenda and Professor Molony speak. Retreat consists of a lot of bonding and information about Senate.
- We will leave Camp Swatara around 2:00-2:30pm on Saturday.
- Please feel free to look at the website for more information about the camp.
- If you are a returning Senate Member, please bring your Constitution and Bylaws as well as the Standing Rules.
- Please judge the clothing you pack based on the predicted weather.
- If you cannot attend, please e-mail Karen and Colin as well as myself. My e-mail is listed in the packet.

- If you can drive please write down your name.
- Carroll**- What if we have a later class on Friday and cannot leave with the rest of the group?
- Hitchens**- There will be a later car that will be leaving. Please write down the time you will be able to leave.
- Rosser**- We need packets on this side of the room.  
(packets are handed over)
- Hitchens**- Thank you for all of the club that came to club council, 37 representatives showed up and we gave out Homecoming information
- Senate Dinners- October 21<sup>st</sup>, Hoover 110. December 2<sup>nd</sup> at 6:00pm in Hoover 110. We will notify you of the changes when we have a space secured for the September and November dinners.
- c. Secretary- *Perko*
  - Fill in later!
- d. Treasurer- *Care*
  - Finishing up Exec Cab. Budgets
  - Please e-mail me with any questions.
- e. Judicial Chairperson- *Lynch*
  - I need a Senator from each class for my committee. Please e-mail me if you are interested: [lynchcp@etown.edu](mailto:lynchcp@etown.edu). If you are going to be late, please email me and Karen.
  - Stephanie Carroll is the Parliamentarian.
  - Knights**- Can you please explain the role of Judicial Committee.
  - Lynch**- We work with Club Constitutions, and any judicial issues that may arise in Senate. Questions?
- f. Elections Chairperson- *Simpson*
  - Congratulations to all of the newly elected Senators!
  - To my knowledge there weren't any major issues during the voting process.
  - We had a 20-25% voter turn out this year.
  - My committee and I will be working with Karen and the Legislation Committee to develop new policies.
  - Appointments to committees will be made soon
  - My committee and I will be working with Dr. Koz and her team on the survey component of the research project.
  - Landis**- How does the turn out this year compare with other years?
  - Simpson**- I will look into it and let you know
- g. Publicity and Marketing Chairperson- *McCrary-McClain*
  - As Monica said earlier the Move-In Shirts are being taken care of
  - Student Senate Concerns table, please sign up if you are interested in sitting during one of the time slots available on the sheet being passed around.
  - Website- The transition between last year's PM and myself was a little shaky. We are back on track now and it is being re-worked.
  - 10<sup>th</sup> anniversary of the passport program.
  - Spirit Week- Please send me any ideas, and I'd be happy to work with you.
  - We will also continue with the Halloween event this year. We want to do a costume contest this year for the children who attend.
  - Questions?
  - Ashe**- Do you need help delivering the move in shirts to those who didn't get them?

- McCrary-McClain**- No
- Peters**- What about Senate shirts?
- McCrary-McClain**-I will take down information at the next meeting and discuss it then.

VIII. Student Comments

- Introductions
- Carroll**-I move for a 5 minute recess before elections start?
- Mellott**-Second
- Simpson**- Why?
- Carroll**-
- Point of Clarification*- **Care**- you can use the restroom whenever you want
- Ashe**- I am in favor
- Shields**- I am in favor, so the first years can make name tags
- Motion- All in favor- Aye (voice vote) Motion Carries

IX. New Business

- Hitchens**- I move to reestablish Homecoming committee
- Care**- Second
- Questions
- DiGrazia**- Is this something we have to change in our documents?
- Natividad**- No
- LaChance**- Why?
- Hitchens**- The Office of Alumni requires it, and they serve a purpose during Homecoming weekend in executing all of the events.
- Carroll**- Do we elect these people?
- Hitchens**- No
- Natividad**- They are appointed from a pool of volunteers.
- No Debate-
- Voice Vote- Motion Carries
  
- Simpson**- Please make sure you have an iClicker that works. We will be electing members to committees now. Someone needs to nominate you for the position to which you reply, "I accept" or "I respectfully decline".
- Howson**- What does Publicity and Marketing do?
- Simpson**- We will explain the function of the committee
- Ashe**- Can we explain all of the committees?
- Simpson**- Yes
  - Elections- Work with Jenn to execute Homecoming, and Dr. Koz. Meet once a week depending
  - Service Committee- Landis- We are in charge of all of the service projects for the year. Into the Streets, Adopt an Angels, Books for Africa and Spring into the Campus. We invite all of campus to partake. Involved in RAP. Meet once every other week, usually
  - P&M- McCreary-McClain- enhancing the community and working to publicize senate events committee. Meet once a week
  - Legislation Committee- Fix bylaws. Help first years write them/ leg for senate. Meet once a week.
  - Traditions Committee-
  
- a. Elections Committee
  - Landis** nominates **Howson**, accepts

- White** nominates **Merroth**, accepts
- Lynch** nominates **Rasmussen**, accepts
- Carroll**- Point of Clarification: Please keep all of the debate confidential, and be nice (constructive criticism).
- Speeches, Questions, Debate, Vote: Congratulations **Rasmussen**
- b. Service Committee
  - Carroll** nominates **Moore**, accepts
  - Clemens** nominates **Klitche**, accepts
  - Merroth** accepts
  - Grahm** accepts
  - Kunkle**- accepts
  - LaChance** nominates **Sassani**, accepts
  - Clemens** nominates **Farkas**, accepts
  - Sassani** nominates **Gockley**, accepts
  - Speeches, Questions, Debate, Vote: Congratulations **Moore**
  
  - Hitchens**- I move to extend the meeting until the agenda is finished
  - Knights**- Second
  - Questions-
  - Debate-
  - Voice Vote, all in favor say aye, all opposed nay, abstentions. *Motion carries*
  - Point of Clarification*-**Hitchens**- Time commitments are not debatable.
  - Natividad**- This mtg. is running a little late, so if you need to leave for a valid reason, please use the sign in sheet

-Speeches, Questions, Vote:

- c. Publicity & Marketing committee (2 First Years)
  - **Shields** nominates **Howson**, accepts
  - **Howson** nominates **Kunkle**, accepts
  - Clemens** nominates **Klitsch**, accepts
  - Ashe** nominates **Sassini**, accepts
  - White** nominates **Gockley**, accepts
  - Speeches, Questions, Vote: Congratulations: **Kunkle** and **Jessica**
  - Speeches, Questions, Debate, Vote:
  - DiGrazia**- Can we use the iclicker to vote, instead of using paper?
  - Simpson**- Yes
- d. Legislation committee (4)

First Year

- **DiGrazia** nominates **Kunkle**, decline
- **Douglas** nominates **Gockley**, accept
- **Clemens** nominates **Merroth**, accept
- Moore** nominates **Farkas**, accept
- Speeches, Questions, Debate, Vote: **Merroth**

Sophomore

- Engle** nominates **Sheeley**, accepts
- DiGrazia** nominates **Peters**, accepts
- Landis nominates **Post**, declines
- LaChance** nominates **Arner**, declines

-Speeches, Questions, Debate, Vote: **Sheeley**

Juniors

-**Rosser** nominates **Knights**, accept

-**White** nominates **Raffensperger**, declines

-Vote of Confidence: Congratulations **Knights**

-**Galonek** nominates **Mellott**, accept

-**Landis** nominates **Taylor**, decline

-**Ashe** nominates **Galonek**, decline

-Speeches, Questions, Debate, Vote of Confidence: Congratulations **Mellot**

e. Traditions committee

-**White** nominates **Gockley**, accept

-**Galonek** nominates **Kunkle**, accept

-**Lachance** nominates **Klitsch**, accept

-Speeches, Questions, Debate, Vote: Congratulations, **Kunkle**

-**Landis**- For the next for elections, are first years eligible?

-**Natividad**- Yes, it might be a better fit for an upperclassman though. With the exception of CARE committee and Homecoming committee, that anyone can join.

f. Chamber of Commerce- To have student representation and better increase communication between the two groups.

-**Ashe** nominates **Graham**, decline

-**Hitchens** nominates **Clemens**, decline

-**White** nominates **Shields**, decline

-**Care** nominates **White**, decline

-**Knights** nominates **Franz** decline

-**Mellott** nominates **Farnish**, accepts

-Vote of Confidence- Congratulations, **Farnish**

g. Borough Council (7-7:45pm on the third Thursday of every month)

-**Lynch** nominates **Hitchens**, accept

-**Taylor** nominates **Mellott**, accept

-**Franz** nominates **Rimbey**, decline

-**Knights** nominates **Franz**, decline

-**Natividad** nominates **Engle**, accept

-Speeches, Questions, Debate, Vote: **Mellott**

h. Homecoming committee

-Volunteers

-**Peters**

-(get list from Cait)

i. CARE committee (2 positions)

-**LaChance** nominates **Post**, accepts

-**Clemens** nominates **Peters**, accept

-**Franz** nominates **Rimbey** decline

-**Clemens** nominates **Care**, decline

-**Taylor** nominates **Talley**, decline

- White** nominates **Raffensperger**, decline
- nominates **Knight**, accept
- Speeches, Questions, Debate, Vote: Congratulations **Post** and **Peters**

X. Announcements

- Hitchens**- Just to let you know, if the President needs to leave during a meeting, the Vice President will take over, and from there the chain of command passes from the Secretary to the Treasurer.
- Landis**- Happy Birthday Mike White!
- Landis**- Service Committee needs to meet briefly after this
- Post**- Where can we find info about committees we were elected to?
- Simpson**- I will send it out
- Lynch**- E-mail me about Judicial
- McCreary-McClain**- P&M meet

XI. Adjournment

- Hitchens**-Adjourned 6:43PM

XII. Summary of Motions

- Motion for a 5 minute recess by **Carroll**, seconded by **Mellott**, motion carries.
- Motion to re establish Homecoming Committee by **Hitchens**, seconded by **Care**, motion carries.
- Motion to extend the meeting until the agenda is finished by **Hitchens**, seconded by **Knights**.