



Elizabethtown College
Student Senate
Minutes – September 3, 2009

ECSS.00910.SS.M002

The meeting was called to order by **Metcalf** at 3:46 p.m.

Opening activity performed by **Hitchens**.

Roll call was performed by **Hitchens**.

Absent at roll call

Corrigan, Dos Santos, Hiddemen, Hihn, Tanner

Approval of Minutes

Minutes from April 30 approved as corrected.

Executive Cabinet Reports

- A. **President – Metcalf:** Hi everyone. Please remember to speak to the chair and stand when speaking. Also, please welcome to our special guest Dr. Kelly-Woessner. I've been working with Kevin and the staff to create a more uniform note taking system for the future. Orientation went very well. Exec Cab debriefed after all of the events, so that was good. Congrats to Exec Cab for everything they did this past week. I'd like to meet with class presidents to work with them on setting their goals and expectations for the year within the next few weeks. I have to report that exec cab made a decision over the summer and you were informed through email. The decision was to go with a new website server allowing for our documents to be managed online. It will also make it easier for future Publicity and Marketing chairs to update and work with other groups. If you have any questions please let us know. Exec Cab is currently meeting with groups to work on becoming a more unified vision. There was a question last semester about more room for classes in the office so we are opening the filing cabinet to all classes. I have to clean out the top drawer and then you will each have a spot to use. Thank you and I will entertain any questions.
- B. **Vice President – Shenk:** There is a Senate dinner tonight. They are the first Tuesday of every month starting today and they will be in Hoover 110. If you can sign up for a meal swipe or donate one for upperclassmen that have smaller meal plans that would be great. I'm passing out the Senate dinner schedule so that you can keep it in your binder. The Senate retreat is September 11 to September 12. We're meeting at Ober loop on Cedar Street at 3:15 and we should be back at 3:00 Saturday afternoon. I've planned out a sheet with what to pack, times to meet, etc., so that is coming around to you as well. Please fill out this off-campus trip form and get that back to me today as well. Lastly please sign this sheet if you are able to drive and we will arrange drivers from there. The first Club Council meeting will be September 8 at 8pm. The homecoming contracts for midway will be available online this year and you will get more info soon. The campout for homecoming themes is Sunday September 13 or you can submit your idea on Monday morning at 7am but the campout has become a tradition. Homecoming is Saturday October 17, so don't forget to mark that down. **Smith:** What is the location of the retreat? **Shenk:** Camp Swatara.
- C. **Secretary – Hitchens:** Hi everyone. Welcome back and congratulations to the new Senators! Coming around to you is a sign-up sheet for the Opening Activity. It can be short and sweet like mine. Anything about leadership, senate, etc will do. Feel free to sign up alone or with a partner. Also coming around to you is the directory. Please look over it, fill in the blanks, and make corrections. Nameplates will be going to copy services shortly so you will have

them as soon as possible. If you come in late or leave early for any reason please make sure you sign in or out at the front desk. Thanks and I'll entertain any questions.

- D. **Treasurer – White:** Next Tuesday is the treasurer seminar for all student treasurers. If you or any of your friends are the treasurer of a club make sure they come so that they will be eligible for funding. Budget hearings are next week so that information will be out soon. The breakdown of budgets is still in the works, but will be finished for next meeting.
- E. **Judicial – D'Angola:** Once we have a full senate I will be sending out eligibility and FERPA forms so please keep an eye out for those. First years if you are interested in the Judicial Committee I need one first year so keep that in mind. We're a great committee and it's definitely worth it. I'm streamlining constitutions currently so you'll see that soon.
- F. **Elections – Kauffman:** Welcome to everyone and especially to the first years. Congratulations and great news! We had our largest election ever with had 276 votes in the first day. There will be a runoff tomorrow since there was a tie for one representative spot. Elections will be held next week for the vacant secretary position for the class of 2011 and the representative positions for the class of 2010. Keep an eye out for committee information and sign-ups which will also be coming to you.
- G. **Publicity and Marketing – Smith:** I want to say thanks to everyone for their help with orientation. I heard great reviews. Thank you to everyone for that and thank you to the clubs for giving us things to hand out. This is our new website and as Autumn said, we made the decision as an Exec Cab. It is being updated and we have Exec Cab pictures up so far, but we will be taking new photos and putting them up of every class senate as well as full senate. This way, if anyone ever needs to find you, you're more well known and easier to locate. We also have some videos that will be going up very soon. We have a new Facebook page for the Senate. We're trying to expand upon the website by also having a Facebook so become a fan and invite your friends. We have parents and alumni as friends as well. We're reaching out to students so everyone can better see everything that we are doing. Onto Senate shirts. I've made a few calls since many of you have the senate t-shirt and last year we had polos made. This year we are offering you the chance to get both, which is really exciting. Senate will offer a \$5 credit and we ask that you pick out one of the two so that you can wear them to senate events. The polos are brand new polos and will be better fitting than last year's. Samples will be here next week in the Senate office if you'd like to try them out. If you are purchasing a t-shirt it is a one-dollar charge to you, and a polo will be \$12.50 without the credit or \$7.50 with the credit. We ask that you choose one and I'll send you the specifics in an e-mail. Please fill out your polo and t-shirt size now. **Ferrell:** Can we get both? **Smith:** Yes. You can use the \$5 credit and pay for the rest. **Goff:** Are the polos male or female sizes? **Smith:** Both.
- Digrazia:** I have a question for Leah. Is the campout right after retreat? **Shenk:** Yes. It will be a Senate filled weekend. **D'Angola:** Just so you all are aware, as per our Constitution and Bylaws I'll be filling in for our parliamentarian this semester while he is abroad.
- Shenk:** We're doing a new bonding activity for retreat this year. For all of you who answered my t-shirt e-mail we have t-shirts for you. Come up and get your t-shirt and class presidents, please write down the three requirements. Your t-shirt must include your class motto or logo for this year, your class year, and your name. If you could wear them Friday of retreat that would be great. Thanks! **Lynch:** First and last name? **Shenk:** First name is fine. **Metcalf:** I'd like to entertain a motion to move student comments to after administrative reports. **D'Angola:** So moved. **Hitchens:** Second. *Motion passes.*

Administrative Reports

- A. **Student Life –Calenda:** It's good to see everyone. I want to echo Kevin's comments about orientation, move-in, and campaign. It all went so well. I appreciate the extra effort. I got great feedback from parents and first year students, so I'm sure they'd like to say thank you. I have a few updates for you. I'd like to spend some extra time on fitness with ideas for the Bodyshop. Sandy will speak about health services as well. I'd like to let you know that we'll be moving forward with residential renovation and I'll be bringing ideas to you for plans about lounges and those types of room later in the semester. I have some news about the Bodyshop. What we're planning on doing is replacing the strength equipment in the

Bodyshop with equipment by Hoist. We're going to purchase the rocket circuit. Its 12 machines and their website will give you a few ideas as to what they look like. In the center of the Bodyshop are all of the strength machines. They would be removed, and the sports medicine staff asked to keep a couple of those machines while the rest will be traded in to get money back. We're also considering the possibility of replacing all or most of the cardio equipment. The Hoist equipment is used in many colleges or universities. It seems much more durable than other products and I like the ease of use for people who are unfamiliar. I like the ease of getting in and out of the equipment for anyone with physical issues too. We're looking at ordering that next week with installation this fall. The Bodyshop would be closed for a bit while we get the equipment in but hopefully that can happen on a weekend or over fall break. I also wanted to show you a different piece of cardio equipment that we're looking into. Is anyone familiar with the Espresso bike? Available from Espresso Fitness. It can be upright or incumbent and there is an internet connection with a monitor so that you can develop your own fitness program according to the number of miles you want to bike, the terrain you want to ride on, etc. It's a virtual picture and you can see a road, mountain trails, or any picture you choose. The link is www.expresso.com/products_services/interactive.html. We're hoping to then move some of the smaller equipment out of the Bodyshop and into Hackman North and creating a small fitness center. This would include about three treadmills, an elliptical, and four bikes. We're going to look at reconfiguring the entrance to have an exterior cardswipe and pushing the interior door so that the bathroom could be used for anyone using the small fitness center. We're hoping to do that this fall as well. **Digrazia:** Are there plans for the space that was Founders E last year? **Calenda:** Joe Metro said we may try to do something like the water garden or something like that behind founders. **Natividad:** I had seen a set of free weights in the Bodyshop that he been repainted. Are any free weights going into the Hackman fitness center? **Calenda:** No. That will be an unsupervised space, so we will not be putting any in there. Also, class advisors have not been decided yet but if you have input please email me so that I can compare my list and yours and start to pick your class advisors from the combined ideas. **Digrazia:** Since we lost an advisor, can we now pick a new one? **Calenda:** You have two advisors; one from student life and one from development and I will appoint them both.

- B. **Security – Boyer:** I'd like to welcome everyone back. Many of you are wondering when we will start ticketing. I wrote my first ticket today. Parking will be an issue for first years and sophomores. I have no control over that, but we'll be lenient on first years and sophomores who have to park in both the Brown lot and Jay lot since there is not enough parking down there and we can't justify ticketing you when there is not enough room to park. They are looking at putting more parking in on the right side of brown. For the time being you have the option of parking on the far side of the chapel in lots C or D. I'm trying to work on the parking issues. The green space in Brown looks great, but we lost 48 spots or so to it. We'll keep trying to fix it though. **D'Angola:** Maybe you can address this. I heard that those spots were not supposed to be taken away. **Boyer:** That project has been on the books since about the 2002 Master Plan and it kept getting put on hold because of finances, so it was finally resurrected. I think, and don't quote me, but I think that it's a parity with the Borough. We always wanted to do it and held off and now the piper has come for pay. **Smith:** I know for move-in day a lot of parents were parking across from Ober. Is that possibly a parking place? **Boyer:** Right now, they're putting up "No Parking" signs there. That project has been on hold and there will be no parking in that area for now, but that's not to say that it may change next semester. **Digrazia:** I don't know if this is a better question for Dale or Dean Calenda, but did we get a grant for the project in Brown? **Boyer:** Yes. **Calenda:** The College got a "Growing Greener" grant for this project. **Digrazia:** Can we clear it up since many students are upset and feel that their tuition dollars are going to waste. **Boyer:** Yes. There will be a town meeting in the quads to let the residents know our expectations, hear theirs, and open communication. It's at 7PM tonight. **Smith:** Were quad members made aware? **Boyer:** Allison was supposed to publicize it, so I hope she did. **D'Angola:** We weren't notified, but could we put publicity out and hold another meeting soon because I'd like to go to that. **Kauffman:** All of the quads got a slip of paper under their doors. **Metcalf:** There was clearly some miscommunication. **Boyer:** If there is interest, but not a large turnout tonight

than we will hold another. **Hitchens:** Are you holding RAD classes this year? **Boyer:** Yes! We hosted an instructor's class last month and we have a new instructor from the E-town police department, so we're excited about that. We're also hoping to get RAD into the high schools as well. Just keep on me about it and make sure that they happen. **Hitchens:** Ok. Thank you. **Lachance:** Can you please explain what RAD classes are for the first years since we don't know. **Boyer:** RAD is Rape Aggression Defense Systems. It is a self defense program for women.

- C. **Residence Life – Bridgeman: Metcalf:** Allison could not make it today, but I will write down any questions or comments for her. **Knights:** In Brinser, there are no pool cues or balls and the RAs don't know where they are. **Digrazia:** I can speak to that. All of those materials were put away at the end of last semester and were misplaced. We're looking for them now and if we can't find them, we will be buying new ones. **Shenk:** I had a few students come up to me wondering about the water fountains and when they will be turned on again. **Metcalf:** I will ask facilities. **Hitchens:** The door to Brinser closest to the BSC is broken. **Boyer:** If the swipe is not working or doors are not working, that concern goes to Security. We got that call and as far as I know Joe Metro is working on it now so hopefully it is fixed.
- D. **Center for Student Success –Isaak:** It's nice to see everyone here. Good luck to you this year. Let's get some things done! Academic advising wants to remind you that tomorrow is the last day to add classes. You can withdrawal from classes until the 11th week. Take time and talk to your advisors all year, not just now, to get some guidance. Learning Services will start normal hours after this weekend. The writing center will open after the weekend and operate on normal hours too. Anyone with disabilities should speak with Kris Sagun every semester for accommodations. Our career services center has had the most growth. I'd like to have some of them come speak briefly to the group soon. We now have four people to work with students rather than focusing on resume writing and job services. Now we are working with faculty and internships too. Saturday 19 we are having test runs of the GREs in the event space. You must sign up and can do so online or in the offices. That will help anyone going to grad school better prepare. That is for the MCAT, GRE, LSAT, etc. Counseling services has been working very hard with transitional issues for freshmen. We have rearranged counselors and are staying open with full time and part time counselors. I hope we can aid you in both personal and academic growth. **Smith:** Over the summer I heard that we were looking for a new counselor. Could you elaborate please? **Isaak:** We are replacing one of our counselors who has moved out to California to be with her family. The woman coming in is a local girl and has had a lot of experience with the area, so we're excited to have her. **Calenda:** I'd just like to add that the new counselor will start on September 21 and her name is Kerry Slater. I know that many of you are concerned about budget issues and with the four new people I want to reassure you that we are being fiscally responsible. We took one full time position and created two part time positions from that. We also had one full time position in the budget and unfilled already, so we filled that. We have a larger staff in terms of numbers, but we aren't adding new positions in a time when budgeting is such a large concern.
- E. **Health Services – Spayd:** Hey everyone. I wanted to let you know that the staff is having a name change to the Hershey Medical Group, Elizabethtown. So far things are going well. We've had some glitches and things that we thought would streamline and improve our process actually bottlenecked, but we worked on fixing that. We had more walk-ins than expected and the system that should have saved you time bottlenecked, so we changed that. The new staff is very accommodating and they are making sure that students have the same care as they used to receive. I know that there is also a glitch in the phone system and Eileen and Marge can be hard to get a hold of. If you have issues, or if you hear of any, please bring them to me so that we can fix them. We talk with the staff at health services a few times a day to make sure that communication works well. This is important when seeing students with influenza-like illnesses. We're receiving the flu vaccine again this year. Students will be priority and those will health issues will certainly be on the top of the list. We've had many calls. We got 150 more doses than were originally planned. When it comes to HIM1 it comes from the State Health Department so that we can set up flu clinics. The vaccines will

be advertized. If you have an underlying health issue please email me and we will start a list so that you are first served. Please share that with other students as well. For the H1M1, formerly known as Swine Flu Vaccine, students are most likely to be affected. I will have to turn faculty and staff away because students have to be the first served. We do have campus security if someone is ill or injured and can't get over to the new building. **Clemens:** For the flu vaccine and clinics, after you serve the special circumstance students is it a first come first serve basis? **Spayd:** Yes. Parents and students are all calling about this already. **Calenda:** Can you talk about the difference between the seasonal vaccine and the H1M1? **Spayd:** There are suggested seasons for the regular flu shot. There may still be two H1M1 shots, so we may have a series of three flu shots. Normally there was a break in flu season, but now it has been here all summer so the CDC has recommended all three immunizations. The links on the Health Services website can answer many of your questions. If you're, sick you are asked to self-isolate. We don't have the space to quarantine you, but it will be an honors system. You can self-isolate, get a flu kit, and meals will be brought to you. There will be people who get the flu more severely, but typically it lasts three to five days. **Ferrell:** How many shots are you getting now? **Spayd:** 500. There are also students who get them at home. I brought maps with me so that you can see how to get to the new building from campus. **Waldron:** How much will the shots cost? **Spayd:** Regular flu shots are \$15. H1M1 will be a limited cost since it is state regulated. Please let me know if we run into any glitches. **D'Angola:** I heard a rumor that students are currently living in the building that was formerly the health center. Is that true? **Calenda:** We thought about it but were unable to get clearance for that so it is currently vacant and there are no plans. When plans are made we will let you know immediately.

Student Comments

Waldron: I heard a comment today about the bees on the BSC patio. **Carroll:** We never approved minutes this week. **Hitchens:** I motion to approve the minutes from April 30. **Shields:** Second. *Motion passes.* **Richmond:** First years remind your peer mentors to show you where health services is tonight either before or after dessert with President Long.

Committee Reports

Landis: We're working with Brittany's Hope this year. They work with adoptions in the area and internationally as well. September 18 and 19 is their manufacturer's sale. Friday night is table set up and Saturday is the event. September 25 is a Friday and they are having an event called Hope's Campaign, which is a Civil War reenactment, and help would be great. You would just be sitting at a table helping with registration. **D'Angola:** For clarification for the first year students, we have a service committee. You are required to attend Into the Streets in the fall and Spring Into Campus in the spring. These two are mandatory, but the opportunities that Zach just mentioned are voluntary. **Hitchens:** Can we set up carpools? **Landis:** Yes. I don't have a car, but if you can drive and are attending please mark that next to your name.

Old Business

None

New Business

- A. **Legislation ECSS.00910.EC.001 – Hitchens:** Hi everyone. I'm here to present this piece of legislation on behalf of the Executive Cabinet. *Student Senate Agency Account Allocation legislation presentation.* The rest of Exec Cab and I will entertain questions. **Steve:** Can you explain the difference between the two different accounts. **White:** The agency account is used by the Student Senate and the Senate account is used by students groups and organizations. **Autumn:** *Point of clarification: outlining the Constitution and Bylaws and Standing Rules.* **Calenda:** Can we withdraw the presentation of legislation until after the retreat when the first-year senators are brought up to speed? **Autumn:** Yes, If there is a motion to withdraw legislation. **Steve:** Is there any reason that Exec Cab needs additional funds? **Smith:** We were already operating under the 10% that was used last year even though the legislation states 7.2%. This is more for housekeeping purposes. **Metcalf:** We will move

into debate. Seeing none I will close debate. **Kauffman:** *Gave a short tutorial on how to use i-clickers.* **D'Angola:** I move for a ten-minute recess. **Smith:** Second. *Motion passes.* **Farrell:** I move to postpone the legislation. **Metcalf:** Any questions on the motion on the floor? **Lynch:** What will happen to the Senate account? **White:** We will continue to function under 10% like we have been doing and then if the legislation does not pass we will have to reconfigure our budgets. We can't get back the money that we have already spent, so from here it just depends on the legislation. **Metcalf:** We're going to close questions and move onto debate. Seeing no debate, we'll put it to a vote. *Motion passes.*

- B. **Legislation ECSS00910.EC.002 – Hitchens:** *Present legislation.* **Farrell:** Why is this not already in budget? **Shenk:** This was a new committee which was just created last year and it was not built into the budget. **Landis:** Why do you need 500 dollars? **Shenk:** We would use it for refreshments, and advertisements for newspapers and in the community for events like the Christmas tree lighting. **Hitchens:** As signer I am going to table this legislation until the first year class has had time to look over the legislation and we have had time to vote on .001.
- C. **Legislation ECSS00910.EC.003 – Hitchens:** *Present legislation.* **Desmond:** Is this something new? **Metcalf:** It is already in practice, but we are housekeeping and cleaning up documents. Nothing would change but the documents. Seeing no more questions I move to debate. Seeing none we will put it to a vote. *Legislation passes.*
- D. **First Year Elections – Kauffman:** I move to wait until next week when the entire first year class is present to hold first year committee elections. **Landis:** Second. *Motion Passes.*
- E. **Etownian Cooperation – Smith:** Autumn and I met with the Etownian staff and we had talks with them to publicize what we are doing in Senate since many students question what we do and we want to open up the lines for communication. The Etownian is very excited about this partnership. We now have a spot called "Senate Snippets" with bullets on important things that have happened at senate meetings. They will be added to the meetings list and you will receive the snippets along with your minutes. Laura Farnish of 2012 will be taking notes during the meetings and then an Etownian staff member will write them up so that we are not biased toward senate. It will appear in the news section of the Etownian and they would like to get us involved since they are interested in Senate and what changes are on the way. We have a list of their distribution dates since that is slightly different this year. We are in the first three issues and then we will meet and reevaluate our section to see how it is working. We will be on their website as well. **Digrazia:** Do we provide the Etownian with funding? **Smith:** No. They receive funding separate from Senate. **Digrazia:** Are we going to have to give them funding for this? **Smith:** No. They redid the layout of the Etownian and they eliminated some pages and one of the feature columns and are replacing that with us. **Metcalf:** Thank you Kevin. If anyone has feedback over the next three issues, please let us know.
- F. **LCD Screen Discussion – Smith:** I'm also just letting you know that exec cab is working on this project. We are looking at working with OSA to see if we can cooperate and provide an LCD or Plasma TV on the first floor of the BSC and have club advertisements scroll through there. No money is being promised and any information that we receive will come to you as a student body. **Natividad:** Down by the Jaywalk they are putting in a large screen with events on it. Could we use that? **Smith:** We have looked into other options that are installed. The theater screen in the BSC is strictly for the theater department and they are not willing to work with us, but we are working with ITS on a campus wide network for a few years down the road, but for now these mini projects are working toward that end goal. We'll definitely keep the Jaywalk screen in mind though and see what we can do about that. **Clemens:** When will you be debating that? **Smith:** Right now we are just starting talks. We'd like to see a decision this semester so that it can get up and running for student groups, but there is not definitive timeline yet. You'll be kept in the light about this.

Announcements

Smith: Everyone will get pens at retreat. **Hitchens:** Please keep an eye out for the minutes. They will be coming out to you early this week. Make sure to read through them and send me feedback. **Shenk:** I need the presidents to meet me after and pick up t-shirts for retreat. **Perko:** Please make sure you get cupcakes. **Landis:** Service committee I need to see you after for a few

minutes please. **Richmond:** Congrats first years and make sure your PMs point out health services tonight. **Goff:** Don't forget to go to the activities fair on Tuesday.

Adjournment at 5:38 p.m.

Next Meeting

September at 3:45pm in Hoover 212.

Respectfully Submitted,

Caitlin Hitchens
Student Senate Secretary

Summary of Motions and Votes

- A. Motion to move student comments to after administrative reports – **D'Angola** – Passes
- B. Motion to approve the minutes from April30th – **Carroll** – Passes
- C. Motion to take ten minute recess. – **D'Angola** – Passes
- D. Motion to postpone Legislation .001 – **Ferrell** – Passes
- E. Legislation .002 Tabled – **Hitchens**
- F. Legislation .003 – Passes
- G. Motion to wait until September 10 for first year committee elections – **Kauffman** – Passes