

Vocalign Constitution

Article I: Name

Section 1: This Co-ed a cappella group shall be called Vocalign.

Article II: Objectives

Section 1: The objectives of Vocalign are:
a. Offer a different level of performance with all Co-ed a cappella.
b. Provide yet another outlet for the promotion of Elizabethtown College.

Article III: Membership

Section 1: Members of Vocalign will be drawn from the Elizabethtown College community. Any student taking courses at Elizabethtown College is eligible to audition for Vocalign.

Section 2: Members of the group will be brought into the group only after audition. The audition process is at the discretion of the Musical Director. All returning members of the group must be present for the audition and the vote. Majority rules in the final decision.

Section 3: Attendance at all rehearsals and performances is crucial to the success of Vocalign. Members must contact (email, call or text) the Music Director by 5pm the day of the rehearsal if the member cannot be at rehearsal. Members must be at the rehearsal before a show to perform. If there is a legitimate excuse for absence the Member must tell the music director a week in advance of the rehearsal. If attendance is an issue, the officers will have a meeting with the member.

Section 4: Upon being inducted into Vocalign, and at the beginning of each academic year, each member will sign the commitment statement drafted by the group (See attached)

Article IV: Officers

Section 1: The officers of Vocalign shall be Musical Director, President, Vice President, Business Manager, and Assistant Musical Director if the Director so chooses.

Article V: Duties of Officers

Section 1: The office of Musical Director can be held by any full and active member who has been part of the group for at least one full year or two semesters. The Director is responsible for running rehearsals and teaching the music. The Musical Director shall be responsible for all musical decisions in rehearsal and performance. The Director will decide on the selection of music to be learned by the group after consulting with the group. He/she

shall also be prepared to teach the music to the group. The Musical Director will also be responsible for all final decisions of the group after a vote and based on the opinion of the group. Never shall the Director make decisions without consulting the group. The Musical Director is also responsible to ensure the group has current and new arrangements.

Section 2: The President can be held by any full and active member who has been part of the group for at least one full year or two semesters. The responsibilities of the President are to schedule shows held by the group, organizing business meetings, organizing non-musical aspects of performances such as making the rehearsal schedule, and reserving rooms for rehearsals and in house shows. The President will take care of internal business with the group and will assist the music director in ensuring rehearsals and focused and productive.

Section 3: The position of the Business Manager can be held by any full and active member who has been part of the group for at least one full year or two semesters. The responsibilities of the Business Manager will be to handle all monetary issues. All money brought in shall go directly to the business manager. The Business Manager is responsible for having cash and charge sheets at all shows. The Business Manager will be responsible for booking shows, inviting groups to our shows, and handling contracts with outside patrons. The Business Manager is responsible for being Vocalign's major contact person and is responsible for booking off campus shows. He/she shall also organize auditions by scheduling audition times.

Section 4: The position of the Assistant Musical Director can be held by any full and active member who has been part of the group for at least one full year or two semesters and is preferably of the opposite sex of the music director. Upon being appointed the position, the Assistant Musical Director shall aide the Musical Director in helping teach music to members, and serves as a conductor in the Director's absence. The Assistant Musical Director shall act as conductor during performances when the Musical Director is singing solo.

Section 5: The position of the Vice President will assist the President when needed. He/she will help with making the rehearsal schedule, reserving room for rehearsals and in house shows as well as organizing meetings in the absence of the President. He or she will also take care of all internal business with the group when needed.

Article VI: Parliamentary Authority

Section 1: In order for Vocalign to legally conduct business or hold a vote, 80% of all the members, including officers, must be present. The exception is in the case of officer elections or member auditions. For these instances, all

returning members must be present. If need for a new officer should arise, the President may facilitate a vote to create a new officer.

Section 2: Each officer must be a full and active member of Vocalign and have at least one (1) years or two (2) full semesters to become eligible for office.

Section 3: Officers shall serve a term of one (1) year from their election at the end of the spring semester. Terms of office begin immediately upon return in the fall semester. Any officer is eligible to serve consecutive terms.

Section 4: All officers shall be ambassadors of the group to the public. They shall always maintain professionalism and honesty in conversation with the public.

Article VII: Amendments

Section 1: Proposed amendments to the Vocalign Constitution shall be brought to the President for suggestion during the next Vocalign meeting. Once proposed, the amendment requires a two-thirds (2/3) majority of members for adoption.

Commitment Statement

We expect each other to:

Arrive to rehearsals on time

Come to all rehearsals and shows

Respect each other

Respect the officers we have elected

Come to rehearsal in a positive state and with a positive attitude

Be focused and listen when the music director or member is speaking

Show progress

Be willing to take on responsibilities delegated by the officers

Practice music outside of rehearsals

Come prepared and do work outside of rehearsals.

Sing and not do outside work in rehearsals

To be committed to the group

Committed member of Vocalign