

Students In Free Enterprise
Elizabethtown College
Constitution

Article I. Name

The name of this organization shall be Students In Free Enterprise, which will hereby be known as SIFE or EC SIFE.

Article II. Purpose

Section 1. It shall be the purpose of Students In Free Enterprise to build collegiate SIFE teams who teach free enterprise in order to better individuals, communities, and countries.

SIFE's purpose is accomplished through SIFE Team's outreach projects where students and faculty involve the community in the free enterprise system. SIFE is interested in providing the students with an opportunity to teach others what they have learned.

Section 2. The projects and programs sponsored by SIFE shall fulfill one or more of the criteria set forth by SIFE headquarters including the topics of free market economics, entrepreneurship, personal financial success skills, and business ethics.

Article III. Membership

Section 1. Membership is open to all Elizabethtown College students who are interested in free enterprise and who agree to support the club's projects and programs through their active participation.

Section 2. No dues are required, but members are expected to work on the club fundraisers that will help finance trips, projects, and competitions.

Section 3. General members are expected to participate in meetings, projects, and fundraising efforts.

Section 4. Any member may serve as a project coordinator overseeing the development and completion of any project or program initiated or sponsored by SIFE.

Article IV. Voting

Decisions shall be made by consensus, or by majority vote of members present at any duly announced or regularly scheduled meeting. Proxy votes will only be accepted for voting for officers of SIFE. Hand ballots will be used for all votes, except elections of officers, which is through paper ballot.

Article V. Officers

Section 1. The officers of Students In Free Enterprise shall consist of a president, a vice president, a secretary, a treasurer, public relations director **and Scouting University Director.**

Section 2. Officers shall be elected by a majority of all members present and voting at an election meeting announced to the general membership at least two weeks in advance. Nominations shall be made from the floor. A person may nominate his/herself. Elections normally will take place in April, and the new officers will serve through the coming academic year.

Section 3. Any officer may be removed from office by unanimous vote of the other four officers, following consultation and recommendation of the advisor. If the officers are not unanimous, or if the challenged officer desires to appeal their decision, the matter shall be brought before the general membership at a duly announced meeting, where a two-thirds vote shall be required for removal.

Section 4. If an officer position becomes vacated during a non-election period, the remaining officers, in conjunction with the advisor, may appoint an interim or permanent replacement for the vacated office. The position may remain vacated if a group consensus cannot be reached.

Article VI. Duties of officers

Section 1. The president shall preside at all club meetings and serve as the spokesperson for the club. He or she shall initiate and oversee projects in accordance with the wishes of membership, delegating responsibility as appropriate. The president shall oversee the recruitment of members to the competition teams during the spring semester. The president is also responsible for maintaining communication with the advisor and business advisory board. **The president must be attending both semesters of the given school year.**

Section 2. The vice president shall preside at club meetings in the absence of the president and coordinate projects as delegated by the president. The vice president should monitor the club's adherence to its constitution and recommend constitutional revisions as they become necessary. The vice president shall oversee the proper record keeping of all projects and manage any individual topic competition entries. **The vice president must be attending both semesters of the given school year.**

Section 3. The secretary shall compile and distribute the club minutes for all meetings, maintain membership records, club correspondence, and other papers and information that could be useful to future officers. The secretary is also responsible for maintaining attendance records for all meetings and assisting project coordinators and vice president to recruit members to help with the various projects and programs offered or sponsored by SIFE.

Section 4. The treasurer shall prepare a proposed budget for approval by the membership and shall apply for Senate funds when asked by the officers and general membership, following the procedures outlined by the Senate finance committee. The treasurer also shall be responsible for managing the club's funds in accordance with a budget approved by the general membership. The treasurer shall oversee all fundraising efforts by SIFE and ensure that current members participate in fundraising.

Section 5. The public relations director shall maintain all external contacts with Elizabethtown College and the campus community. The public relations coordinator shall maintain relationships with the media, the marketing and college relations staff at Elizabethtown, and oversee the involvement of SIFE at the annual "Activities Fair" and homecoming activities. The public relations director may be asked to represent SIFE at the club council meetings sponsored by Student Senate.

Section 6. **The Scouting University Director shall coordinate all the elements needed to complete the annual Scouting University Program. This is a year-round job that requires a great deal of planning beginning in July and continuing until the date of the event which is usually the first Saturday in February. He or she may add a counselor coordinator(s) to be in charge of all the counselor recruiting and training if needed. The Director will report to the President and must have approval for major decisions and for purchases for Scouting University. The Director is responsible for all Scouting University correspondence including the communication to the scouts and scout leaders. The Director should put forth an effort to work with other SIFE teams in the nation and in other countries to foster similar Scouting University programs. The Director must be attending both semesters of the given school year.**

Article VII. Duties of the advisor

The advisor is non-voting member who provides suggestions and advice to the club and its officers as needed. The advisor should maintain an active interest in the club, attending club meetings when possible and keeping informed regarding club activities and financial transactions. The advisor should be knowledgeable about College regulations affecting the group and should assist the group in complying with them.

Article VIII. Duties of the Business Advisory Board

The business advisory board is made of alumni, local businesspersons, and faculty and staff of Elizabethtown College. This board shall meet at the discretion of the advisor and provide insight into projects and programs and support the SIFE team during the competition team. Business advisory board members are welcome to accompany the team at projects, general meetings and at competition.

Article IX. Amendments

This constitution may be revised or amended by a two-thirds vote of the general membership at any duly announced meeting. A copy of the amendment(s) or revised constitution should be submitted to Student Senate, to be kept on file.

Article X. Ratification

This constitution will be in effect after full approval of all current members of the Elizabethtown College Students in Free Enterprise team and submission to the Student Senate.

Last updated on October 1, 2007