

Elizabethtown College
Elizabethtown, Pennsylvania

Constitution of SEAC

Article I. Name

The name of the organization shall be the Student Environmental Action Coalition (SEAC- pronounced "SEEK").

Article II. Purpose

1. Our aim is to uproot environmental injustices through action and education.
2. We will define the environment to include the physical, economic, political and cultural conditions in which we live.
3. SEAC will work to create progressive social change on both the local and global levels.
4. To educate the campus community about their impact on and responsibility of our environment.
5. To work together with other campus groups that have similar goals.

Article III. Membership

1. Any member of the campus community who has an interest in the purposes of the organization.
2. Membership will be non-discriminating.
3. SEAC will give \$100 per year for the membership fee to the National Organization. Therefore individual dues may be required.

Article IV. Officers

1. The cabinet shall be composed of one coordinator and three co-coordinators.
2. The members of the club shall nominate candidates for the positions for the coming year.
3. Elections of the officers shall be done in April by ballot vote.
4. The nominee with the majority (~~2/3 of body~~) of votes will be declared the officer for the following academic year.
5. All current student members of the club are eligible to run for office.
6. If an officer resigns, an election shall be held (anytime throughout the school year) to appoint a new officer to the position.

Article V. Duties of the Cabinet

1. Coordinator *a.k.a. President*
 - a. The coordinator will preside at all regular scheduled meetings of the club and cabinet
 - b. The coordinator shall be responsible for calling all cabinet meetings.
 - c. The coordinator will have the ability to appoint committees subject to the approval of the club.
 - d. The coordinator will act as the contact person for the Elizabethtown branch of SEAC.

2. Co-coordinator #1 *aka VP*
 - a. One coordinator shall take over all of the coordinator's duties when he/she is unable to fulfill the duties illustrated above.
 - b. Will act as a spokesperson by announcing major events and accomplishments; comment on the group's overall activity.

3. Co-coordinator #2 *aka Secretary*
 - a. He/she shall keep informal minutes in order to record the business conducted at meetings. (If he/she cannot make a meeting, he/she must let the other coordinators know so that one of them can take minutes.)
 - b. He/she will be responsible for informing club members about scheduled meetings (By means of voice mail or e-mail).
 - c. He/she will be responsible to keep track of all active club members (ex: keeps a list with phone extensions and mail box numbers).

4. Co-coordinator #3 *aka Treasurer*
 - a. He/she will be responsible for the budget as allocated by the Student Senate and any other additional funds.
 - b. He/she will be responsible to organize one fundraiser per semester.

5. Cabinet
 - a. The cabinet shall be responsible for planning general meetings of the club and special events.
 - b. The cabinet will have the ability to conduct any business that did not get accomplished during a general meeting. The business shall be reported during the next general meeting.
 - c. One or two members of the cabinet **MUST** attend the regional conference of SEAC every semester.
 - d. One of the cabinet members will act as a facilitator to assure that each meeting will run smoothly and according to the National SEAC structure.
 - e. At least one cabinet member is required to go to Club Council meetings as they are scheduled.

Article VI. Advisor

1. SEAC shall be advised by any faculty or staff member of the college that has an interest and knowledge about environmental and social issues.
2. The advisor's attendance will not be mandatory for any meeting.

~~3. The current advisor is Dr. Ellen Ott Marshall~~

there put a specific faculty member as advisor in the constitution

Article VII. Meetings

1. General meetings will be held every two weeks during the semester, but the frequency can be altered by the coordinator.

2. The cabinet may be called upon for special meetings conducted by the coordinator.
3. Even though the cabinet will facilitate every meeting, there will be no sense of hierarchy to members. The cabinet will only have responsibility, not power.
4. A caucus may be called by any member during any part of a meeting time.

Article VIII. Attendance

1. Attendance will be taken at the beginning of each general meeting.
2. All general meetings will be mandatory to be considered an active member.
3. Two absences per semester will be allowed for all cabinet members.
4. Notification of any absence/tardiness should be made by the members to the secretary prior to the meeting.

2001-2002 Cabinet:

Coordinator	Election to be held in January		
Co-coordinator #1	Susan Tomchak	Box 1391	x.3096
Co-coordinator #2	Jessica Hopper	Box 877	x.3313
Co-coordinator #3	Election to be held in January		

2001-2002 Partial member List:

Jessica Hopper
 Chris Kemmerer
 Aaron Lyle
 Sada Price
 Melissa Cheatwood
 Marianna Hagabloom
 Laurie Cassel
 Dana Pyne
 Dave Maio
 Matt Rudd
 Jessica Marsala

Recruitment to be held in January 2002

Up date contacts!