

# Mad Cow Improvisation Club Constitution

**Article 1:** Mad Cow Improvisation is the official name of the club.

**Article 2:** The purpose of Mad Cow is to hone comedy improvisation skills through regular rehearsals, attendance at workshops and other improvisation style productions, and to perform shows on and off campus each semester. The club benefits its members with an opportunity to develop skills in public performance, quick thinking, and enhances interpersonal relationships. The club benefits the campus community by offering low-cost entertainment different from other groups on campus, through community service, and representing the college in the community. Mad Cow will operate as an extension of the theatre department, and subject to its rules and regulations. In return, the theatre department will provide its full support to Mad Cow, including equipment, service, etc.

## **Article 3: Leadership**

- A. *Advisor:* The chair of the theatre department (at time of writing; 2003; Michael Sevareid) will be advisor to the group.
- B. *Creative Director:* The creative director will attend rehearsals and assist members with skill development, show planning, and expanding the group. He or she will be provided by and selected with the theatre department. The members, advisor, and director will determine the amount of contact for each semester. The chair of the theater department will determine who the advisor for Mad Cow will be for each year.
- C. *Student leadership:* Several positions will be elected for each year by majority vote. Voting for executive cabinet will be conducted at the first meeting after the last show of the spring semester. Other positions will be elected following auditions in the fall semester. Voting will be conducted through secret ballot by every member in attendance. The purpose for the positions is to keep rehearsals productive and ensure business is taken care of in a timely manner.

### *Executive Cabinet*

(In order to be elected to the Executive Cabinet, you must be a privileged member)

President: will keep meetings on track, designate time for business and rehearsal, and time for feedback following bits.

Secretary: will take notes throughout rehearsal including business decisions, set lists for shows, decisions by the club, upcoming schedule of events, and any other information necessary.

Treasurer: will be responsible for bookkeeping and overseeing fundraising activities.

### *Other Positions*

Publicity: will be responsible for delegating jobs relating to publicity for show (flyers, signs, campus news, etc.)

Club council representative: will be responsible for attending club council meetings and report to the group about these meetings.

Communication: will be responsible for communicating and delegating jobs to other members to communicate with outside parties, including but not limited to campus departments (scheduling, FAPA, dining services, APB, ECTV, WWEC, etc.), off campus parties, and any other extra-group communication necessary for the groups' goals. Coordination of communication will ensure timely relation of information to necessary parties and will avoid duplication of messages, which will increase the professionalism of the group. This role can be split into 2 positions: an on campus communication coordinator and an off campus communication coordinator.

**Article 4:** There will be auditions for membership. Auditions will be held during the fall semester of each year. The creative director and members of the group who have passed through two auditions (hereafter referred to as "Privileged Members") with the group will hold the auditions and select the new cast members. Members will re-audition once per year until they are privileged members, and privileged members will participate in the audition process. Members will have uniform identifiable costumes for shows and advertising for events. Currently these consist of t-shirts with the Mad Cow name imprinted on them and the nicknames of the performers. Uniform design may be changed through group agreement.

**Article 5:** Finances- the group will adhere to all funding policies put in place by student senate. The treasurer will be in charge of finances for the group, and may consult other members when it is deemed necessary. Mad Cow will do fundraising when it deems appropriate, and according to senate policies. The club will maintain a treasury and will use the funds to pay for any incurred cost.

**Article 6: Meetings & Performances**

- A. *Attendance:* Attendance at rehearsals will be mandatory. A member of the executive cabinet must be notified if there will be an absence.
- B. *Shows:* Shows will be scheduled 2 or 3 times per semester on campus. On campus shows will be performed in Gibble Auditorium, and will be scheduled with the scheduling office at least one week prior to the show. Off campus shows will be scheduled at a time appropriate with the venue hosting the group. Other on campus shows for SWEET events (Dell Day, TGIS) or other charity events will be arranged with the director of the event in question.

**Article 7:** Business decisions and votes will occur in the beginning of rehearsal. All members will be given a chance to be involved in discussions. If a consensus cannot be reached on an issue, and a decision is immediately necessary, a majority vote will determine the outcome of the debate. If there is a tie, the executive cabinet will vote among themselves. All decisions and schedules will be recorded by the secretary along with key points from the discussion for future reference.