

Constitution of the English Club of Elizabethtown College
Revised 2005

Article I. Name

The name of the organization shall be English Club.

Article II. Purpose

The purpose of the English Club shall be to function as a social and educational extension of the members' academic studies. Its activities shall be designed to stimulate interest, scholarly attainment, and investigation of literature and the expression of modern creative arts.

Article III. Membership

Membership in the chapter shall be on a voluntary basis and shall be open to all undergraduate students and faculty who are interested in its purpose and who desire to participate in its programs.

Article IV. Chapter Officers

The club shall elect a president or co-presidents, a vice president, a secretary, a treasurer, and a PR representative from among its regular members.

Article V. Duties of the English Club Officers

1. Co-Presidents
 - a. The co-presidents shall preside at all regular meetings of the English Club.
 - b. The co-presidents will be responsible for delegating responsibilities concerning Club Council meetings and club requirements.
2. Vice President
 - a. The vice president shall assist the co-presidents with the running of club meetings.
 - b. The vice president shall be available if the co-presidents are not.
3. Secretary
 - a. The secretary will be responsible for informing all members of scheduled meetings and events.
 - b. The secretary will be responsible for assisting the co-presidents and vice president in administrative decisions.
 - c. The secretary will be responsible for taking minutes at meetings and disturbing those minutes.
4. Treasurer
 - a. The treasurer will be responsible for the budget as allocated by the Student Senate, and any other additional funds.
 - b. The treasurer will be responsible understanding the system of budget and reimbursement for the club.
5. PR Representative
 - a. The PR representative will be responsible for promoting the club and its events through advertisement.
 - b. The PR representative will act as a liaison between the club and outside members.
 - c. The PR representative will be in charge of email distribution to both faculty and students.

Article IV. Faculty Advisor

The club shall be advised by a faculty member from the English Department who is willing to serve in the position, and who is approved by club members.